

**MEETING AGENDA OF
THE 18TH ANNUAL GENERAL MEETING OF SHAREHOLDERS - 2022**

Time: 13:30 Monday, April 25th 2022

Venue: Sun Spa Resort A, My Canh Village, Bao Ninh Ward, Dong Hoi City, Quang Binh

Time	No.	Contents
13:00		Welcoming guest, Guide Shareholders to access the online system
I. OPENING		
13:30	1.	Shareholder Attendance Report
13:35	2.	Introduction of the AGM Delegates and Participants
13:40	3.	Introduction and Approval of:
	a.	<i>The Annual General Meeting of Shareholders (AGM) working principles</i>
	b.	<i>The AGM Agenda for year 2020</i>
	c.	<i>Members for Presiding, Secretary, Vote Counting Committees</i>
II. AGM AGENDA		
14:00	4.	Approval of Reports
	a.	<i>Report on performance results of the Board of Directors (BOD) in 2021 and business plan for 2022</i>
	b.	<i>Report on the Company' business results of the Board of Supervisors (BOS) in 2021 and 2022 Orientation</i>
	c.	<i>Report on recalling shares from ESOP 2018</i>
	d.	<i>Report on the list of related parties</i>
15:00	5.	Approval of Proposals
	a.	<i>Approval of the Company's reports and 2021 business results</i>
	b.	<i>Approval of 2021 profit distribution and dividend payment</i>
	c.	<i>Approval of report on 2021 Remuneration for Board of Directors and Supervisory Board</i>
	d.	<i>Approval the 2022 Business Plan</i>
	e.	<i>Approval of the 2022 Remuneration for Board of Directors and Supervisory Board</i>
	f.	<i>Approval of the selection of the auditing firm for the financial year of 2022</i>
	g.	<i>Decrease chartered capital in the proportion to the recalling shares from ESOP</i>
	h.	<i>The change of the Company's fiscal year</i>
	i.	<i>ESOP plan</i>
	j.	<i>Amendment, Supplement of the Company's Charter</i>
	k.	<i>Approval of the BOD Charter</i>
	l.	<i>Approval of the BOS Charter</i>
	m.	<i>Approval of the dismissal of BOD members</i>
	n.	<i>Approval of the number of members of the Board of Directors for the term 2022-2027</i>
	o.	<i>Election of BOD members for the term 2022-2027</i>
	p.	<i>Election of BOS members for the term 2022-2027</i>
15:45	6.	Discussion
16:10	7.	Voting to approve the Reports, Proposals and Election of new BOD, BOS members
16:20	8.	Tea break
17:00	9.	Announcing the Reports, Proposals and Election Results
III. CLOSING		
17:15	10.	Approval of AGM' Meeting Minutes
17:30	11.	AGM closing